

Finalised : 16.11.2022

[Insert Date]

[Insert Name of Recipient Alliance member]

[Address]

Subject: Cross-Recognition Arrangement - [Name of Mediator]

Dear [Recipient Alliance member],

This letter serves to confirm that [Insert Title and Name of Mediator] is a bona fide Mediator registered with the Asia Mediation Centre (AMC), and holding the accreditation of AMC Accredited Mediator having satisfied and completed the following requirements:

1. Successfully completed and passed a 40-hour training course recognized/accredited by AMC in [Insert year of completion of course];
2. Met the experience requirement of 5 full-scale mediations or 50 hours of mediated cases either as a mediator or co-mediator;
3. Met the requirement of providing at least 2 feedback forms from mediations completed in item 2 above;
4. Adheres to the AMC Code of Conduct for its mediators *OR*
Adheres to the requirement of [insert name of Alliance member] to adhere to a Code of Conduct (in this case [name of organisation]) for its mediators.

Sincerely,



[insert signature]
[Name]
[Title / Designation]